

CURRICULUM		
CODE	DESCRIPTIVE TITLE	UNITS
<b>CORE COURSES</b>		
CM 204	Methods of Research in Cooperative Management	3
CM 205	Research Presentation and Publication	3
CM 206	Co-operative Business Management and Operation	3
<b>MAJOR COURSES</b>		
CM 211	Organizational Dynamics in Co-operatives	3
CM 221	Governance and Ethics in Co-operatives	3
CM 231	Financial Management for Co-operatives	3
CM 241	Project Development and Management	3
CM 251	Cooperative Marketing and Management	3
CM 261	Developmental Interventions for Cooperatives	3
CM 271	Regulation and Standardization for Cooperative Development	3
CM 281	Cooperative as Business Structure	3
CM 291	Cooperative Management	3
<b>ELECTIVE COURSES</b>		
CM 216	Co-operative Education and Training Methods/Strategies	3
CM 217	IT in Co-operative Management	3
CM 218	Organizational Communication	3
CM 219	Risk Reduction, Disaster Management and Climate Change	3
<b>MASTER'S THESIS</b>		
CM 300-A	Thesis A	3
CM 300-B	Thesis B	3
<b>MASTER'S PROJECT</b>		
CM 301-A	Master's Project A	3
CM 301-B	Master's Project B	3
<b>CURRICULUM REQUIREMENTS TO FINISH THE DEGREE</b>		
<b>THESIS TRACK</b>		
CORE COURSES	9	
MAJOR COURSES	15	
ELECTIVE COURSES	6	
MASTER'S THESIS	6	
<ul style="list-style-type: none"> <li>Pass a Comprehensive Examination</li> <li>Proposal &amp; Final Defense</li> <li>Thesis Manuscript</li> <li>At least one (1) publication in a refereed journal or juried creative work</li> </ul>		
<b>TOTAL UNITS:</b>	36	
<b>NON-THESIS TRACK</b>		
CORE COURSES	9	
MAJOR COURSES	21	
ELECTIVE COURSES	6	
MASTER'S PROJECT	6	
<ul style="list-style-type: none"> <li>Pass a Comprehensive Examination</li> <li>Project Presentation</li> <li>Master's Project</li> <li>At least one (1) publication in a refereed journal or juried creative work</li> </ul>		
<b>TOTAL UNITS:</b>	42	

## FEES

PARTICULARS	AMOUNT (PHP)
<b>Admission Fee</b> (new student):	
Local	100
Foreign	\$25
<b>Tuition Fee Per Unit</b>	1,000
<b>Technology Fee</b>	3,000
<b>Medical Fee</b>	100
<b>Library Fee</b>	350
<b>ID Fee</b> (new students)	186
<b>Miscellaneous Fee</b>	100
<b>ID Validation Fee</b> (every semester)	12
<b>Entrance Fee</b> (new students)	100

## VISION

Globally renowned community of learning promoting collaboration, research, innovation, and knowledge sharing beyond traditional landscape.

## MISSION

Provide quality life-long education for all through open, distance, and e-learning systems.

## GOALS

- 1.To design and deliver accessible, high-quality degree programs through distance learning, leveraging technology, industry partnerships, and learner support services to meet the evolving needs of students and society.
- 2.To establish a sustainable continuing education system that fosters professional growth and lifelong learning through accessible, high-quality programs and industry-aligned opportunities.
- 3.To design and implement flexible and innovative delivery systems tailored to the needs of distance learners, ensuring accessibility, engagement, and effective learning outcomes.
- 4.To cultivate leadership in open and distance education by advancing expertise, research, and best practices in innovative and inclusive learning methodologies.
- 5.To ensure the accessibility of instructional packages for all learners through strategic collaboration, institutional partnerships, and innovative distribution mechanisms.

## CONTACT US


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# “Bringing quality and affordable education to your doorsteps.”

## MASTER IN COOPERATIVE MANAGEMENT

*BOR. Res. No. 44, s. 2023*



### BSU CARES



# ABOUT THE PROGRAM

## PROGRAM DESCRIPTION

This masteral program is to develop versatile students who will be omnipresent managers of cooperative organizations. After finishing the degree, the students are expected to be able to become consultants of cooperative organizations. Likewise, graduates of this degree would not only be for cooperative sector but would be potential planners and managers of public and private organizations. In short, the program is to address two folds: in the absence of able cooperative consultant, graduates of this degree are empowered with skills, knowledge and attitudes to be managers and corporate planners in the private and public sectors.

## MODE OF INSTRUCTION

A combination of self-study modules and synchronous session at designated learning centers/ (online) will be provided to participants once a month in a semester. Field activities, assignments, and examinations will supplement this.

## COURSE DESCRIPTION

### CM 204 METHODS OF RESEARCH IN COOPERATIVE MANAGEMENT

This course prepares the students in the Graduate level for research in the academe and in the field. Different research methods used in Community Health Development are introduced. Quantitative, Qualitative, or Mixed research designs are discussed in detail, with examples in contrived and actual/field settings. Alignment between problem statements and research methodologies (design, sampling, instrumentation and data gathering procedure) are emphasized that will improve the relevance, coverage and quality of the research.

### CM 205 RESEARCH PRESENTATION AND PUBLICATION

Statistics and its uses in research are introduced in this course together with various statistical software and applications used in data analysis are presented in the earlier parts of this course. Such is geared towards equipping the students with tools necessary for defense, presentation and publication requirements of their research outputs. As culmination, a form of research is designed as an avenue for the research output presentation and dissemination.

### CM 206 COOPERATIVE BUSINESS MANAGEMENT AND OPERATIONS

This is a discourse or to discuss the continuous development of cooperatives as business enterprise vis-a-vis the study-cooperative practices as derived from the universally accepted cooperative principles. As a business enterprise, this discusses the two faces of cooperative as social and economic business enterprises of the community people. It shall also discuss the basic statutory cooperative development process on direction-setting, strategic planning and policy-making.

### CM 211 ORGANIZATIONAL DYNAMIC IN CO-OPERATIVES

This course is a discourse on how an individual can analyze his own behavior to understand himself in a cooperative setting through management cases that in turn guides a person to understand others. It presents the various theories of human behavior including the Filipino Psychology. Group behavior in an organization is discussed through parallelism of cooperative dynamics along with the various dynamics of interactive processes like teambuilding, leadership, power and politics and conflict management. Further, it involves an analysis on the human behavior that changes the organizational landscape.

### CM 221 GOVERNANCE AND ETHICS IN COOPERATIVES

This course will provide a discourse focusing on the dynamics of officers, staff and member-owners in the organizational and functional of cooperative. Further, it will be a discourse on the governance and ethics of conducting cooperative affairs and business operation among the committees, BOD, staff and member-owners. It will require students to inject cooperative organizational ethics that will provide the necessary personnel conduct in their study-cooperatives.

### CM 231 FINANCIAL MANAGEMENT FOR COOPERATIVES

The course will enable students with no accounting background and limited financial management experience to learn the fundamental knowledge on how to read financial statements and reports, assess and analyze financial performance, use standard financial ratios in the cooperative industry. Students are also equipped on how to use the results of financial analysis and assessment for input in decision-making. The course will also introduce the concept of minimum standards for internal control for financial institutions like cooperative.

### CM 241 PROJECT DEVELOPMENT AND MANAGEMENT

This discusses the processes involved in the development of soft and hard projects. It is intended to create management professionals with the capability to identify and formulate project proposals, monitor project implementation, and evaluate implemented projects. Discussion, through management cases on the theoretical distinctions of feasible and viable social enterprise program and economic enterprise programs of cooperatives are the focus of discourse in this graduate program.

### CM 251 COOPERATIVE MARKETING AND MANAGEMENT

This area of management in the agricultural and cooperative will address the poor marketing as the least in the areas of management. Hence, this course deals with the principles of agricultural marketing, managing the market management, and different cooperative marketing models and scheme vis-à-vis the contemporary marketing practices. Likewise, it includes some discussions on management cases brought by the different models in marketing.

### CM 261 DEVELOPMENTAL INTERVENTIONS FOR COOPERATIVES

As bridging course, this is a foundation for the student in the cooperative industry as distinguished from other non-government people's organization. The historical development of co-operatives, the universally accepted co-operative principles and the basics duties and obligation of co-operatives officers and members.

### CM 271 REGULATIONS AND STANDARDIZATION FOR COOPERATIVE DEVELOPMENT

As foundation for students, this is an immersion for students on the regulation of cooperative business operation. This course will discuss regulation tools to develop the organizational affairs and business operation of cooperatives.

### CM 281 COOPERATIVE AS BUSINESS STRUCTURE

As foundation for students wanting to take the degree, this is to provide the proper foundation to student on the business operations of the different types of cooperatives. This course will discuss the distinctions of co-operative to others forms and structure of business.

### CM 291 COOPERATIVE MANAGEMENT

This course deals with the development and management of cooperatives. It includes history, evolution of principles and practices, programs, problems and property of co-operative societies from the past to the present. The knowledge on the development and operation of co-operatives provides a good preparation in the management of this business model – Co-operatives, taking into consideration the distinct characteristics and uniqueness of the organization.

### CM 216 COOPERATIVE EDUCATION AND TRAINING METHODS/STRATEGIES

This course shall cover the role of cooperative education and cooperatives training programs as planned intervention on cooperative development. It will analyze the different category of training suited to age groups and strategies used for the conduct of adult-learners and laboratory learner in the study-cooperative.

### CM 217 IT IN COOPERATIVE MANAGEMENT

This course tackles the information and communication technology concepts in digitizing cooperative operation. Students are to be equipped of developing cooperatives systems such as disbursement management system, collection management system, membership, and ownership management system as a way of improving cooperative operation through digitization.

### CM 218 ORGANIZATIONAL COMMUNICATION

The course covers discussions on principles, concepts, and application of organizational communication; communicating gender at work; communication and leadership; and resistance at work.

### CM 219 RISK REDUCTION, DISASTER MANAGEMENT, AND CLIMATE CHANGE

This course is designed for students to help improve disaster outcomes by assessing, identifying, and reducing the different risk factors involved. Specifically, it aims to provide a broad understanding of disaster risk reduction policy including prevention, preparedness, rescue, recovery and reconstruction. It also covers a discussion starting from the preparation phase, hazard assessment, vulnerability and capacity assessment as well as climate change adaptation (CCA), contingency planning and community risk management plan.

### CM 300-A THESIS A

Independent research study in consultation with the advisory committee is a must. This course requires the student to write his/her thesis proposal and be able to defend it.

### CM 301-B THESIS B

Independent research study in consultation with the advisory committee is a must. This course requires the student to write, defend and bind his/her final manuscript.

### CM 300-A PROJECT A

This course intends to enhance and fine-tune his/her project management capabilities by planning a project related to their degree program for implementation and evaluation in the succeeding semester. This course enables them to put into practice the management theories and concepts that they learned from their respective degree programs. Under the guidance of their advisers, they prepare a Development Project Proposal/Outline based on an overview of all the courses in their degree program. Specifically, they are to identify possible project ideas based on a needs' determination process applied to a chosen host organization/community. They must prioritize the project ideas using a set of criteria and choose one with the best comparative advantage.

### CHD 301-B PROJECT B

With the guidance of the students' advisers, this course facilitates the implementation, documentation and reporting of the results of the approved Development Project Proposal/Outline. The implementation starts with organizing the resources to be used including linkages with the project stakeholders identified in the Proposal as partners, co-implementers and beneficiaries. Implementation is monitored and evaluated with appropriate documentation tools and strategies (both narratives supplemented with video and/or photo documentation). The result of the implementation is presented in a Knowledge Sharing Session initiated by the OU (or in a virtual presentation, as deemed proper). This serves as his/her oral presentation before his/her Advisory Panel.