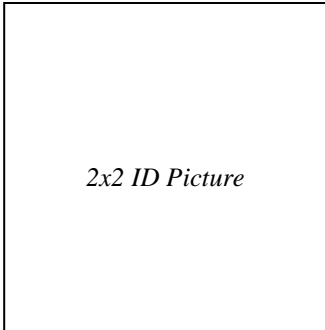




Republic of the Philippines  
**Benguet State University**  
**OPEN UNIVERSITY**  
 La Trinidad, Benguet 2601  
 ou.bsu.edu.ph | BSU Open University  
 open.university@bsu.edu.ph | 0915-152-8703



**ADMISSION FORM**

**REQUIREMENTS:**

- Two copies each requirement.
1. Admission Form (OU Form 1)
  2. Recommendation Form from your former professors/supervisor (OU Form 2)
  3. Permit to Study from the head of your agency if employed. (OU Form 3)
  4. Official Transcript of Records/Certified True Copy of Transcript of Records
  5. Photocopy of PSA Birth Certificate
  6. Photocopy of Marriage Certificate (only if applicable)
  7. Admission Fee of P100.00 for Local and \$25 for foreign nationals and OFW (Non-refundable)
  8. An essay indicating your purpose for applying to the Open University (at least 300 words)

**ADMISSION REQUEST:**

1. Degree Sought
  - Master in Community Development (MCD)
  - Master in Community Health Development (MCHD)
  - Master in Cooperative Management (MCM)
  - Master in Development Communication (MDC)
  - Master in Human Resource Management (MHRM)
  - Master in Alternative Learning System (MALS)
  - Master in Urban Management (MUM)
2. Semester for which admission is sought:
   
 First  Second Semester, School Year: 20\_\_ to 20\_\_
3. State how your studies will be financed: \_\_\_\_\_
4. Preferred mode of Learning:  Blended  Online

**PERSONAL DATA:**

1. Name: \_\_\_\_\_  
 Family Name First Name Middle Name
2. Mailing Address: \_\_\_\_\_  
 Number Street City/Town Province Zip Code  
 \_\_\_\_\_  
 E-mail Address Mobile No.
3. Place of Birth: \_\_\_\_\_ 4. Date of Birth: \_\_\_\_\_
5. Citizenship: \_\_\_\_\_ 6. Gender:  Female  Male
7. Civil Status:  Single  Married  Widow  Divorced
8. Highest Degree Completed:  AB/BS in \_\_\_\_\_  MA/MS in \_\_\_\_\_
9. Currently enrolled in other school for MA/MS:  YES  NO; if yes degree course: \_\_\_\_\_
10. Present Occupation: \_\_\_\_\_ No. of Years Employed: \_\_\_\_\_
11. Name of Present Employer (Institution/Company): \_\_\_\_\_
12. Address of Present Employer: \_\_\_\_\_

**ACADEMIC BACKGROUND (Please use additional sheets if necessary. Those applying for Certificate and Short Courses need not fill up items 2 to 5)**

1. List of schools you attended starting with the most recent

| Name and Address of School | Degree/<br>Major Field | Year<br>Completed |
|----------------------------|------------------------|-------------------|
|                            |                        |                   |
|                            |                        |                   |
|                            |                        |                   |
| College:                   |                        |                   |
| High School:               |                        |                   |
| Elementary:                |                        |                   |

2. List of researches you conducted and published apart from your thesis

| Title of Article | Title of Publication | Year<br>Published |
|------------------|----------------------|-------------------|
|                  |                      |                   |
|                  |                      |                   |
|                  |                      |                   |

3. List of seminars/conferences that you attended in the last five years.

| Title of Seminars/Conferences | Place | Year |
|-------------------------------|-------|------|
|                               |       |      |
|                               |       |      |

4. List your membership in honor, professional and/or civic organizations.

| Name of Organization | Role | Year |
|----------------------|------|------|
|                      |      |      |
|                      |      |      |

5. List of scholarship, honors, prizes and awards you received.

| Title of Seminars/Conferences | Place | Year |
|-------------------------------|-------|------|
|                               |       |      |
|                               |       |      |

**CERTIFICATION**

I hereby affirm that all the information supplied herein is complete and accurate, and if admitted, I agree to abide by the rules and regulations of the Open University.

\_\_\_\_\_  
*Signature of Student*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*(To be filled by the Open University)*

Approved

Denied

Probationary

Regular

|                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Computed GWA:</b></p> <p>Reasons why admission is probationary:</p> <p><input type="checkbox"/> GWA less than 2.00</p> <p><input type="checkbox"/> Average rating from former professors less than 50%</p> <p><input type="checkbox"/> Previous degree not related to degree applied for.</p> <p><input type="checkbox"/> GWA in English courses less than 2.00 (Foreign)</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Checked by:**

**Approved by:**

**ARA/JEAN/LYZA**  
OU Staff

**LEONARD T. APILIS, PhD**  
OU Director