CURRICULUM

CODE	DESCRIPTIVE TITLE	UNITS
CORE COURSES		
CM 204	Methods of Research in Co-operative Management	3
CM 205	Research Presentation and Publication	3
CM 206	Co-operative Business Management and Operations	3
MAJOR COURSES		
CM 211	Organizational Dynamics in Co-operatives	3
CM 221	Governance and Ethics in Co-operatives	3
CM 231	Financial Management for Co-operatives	3
CM 241	Project Development and Management	3
CM 251	Co-operative Marketing and Management	3
CM 261	Developmental Interventions for Co-operatives	3
CM 271	Regulation and Standardization for Co-operative Development	3
CM 281	Co-operative as Business Structure	3
CM 291	Co-operative Management	3
ELECTIVE COURSES		
CM 216	Co-operative Education and Training Methods/Strategies	3
CM 217	Information Technology in Co-operative Management	3
CM 218	Organizational Communication	3
CM 219	Risk Reduction, Disaster Management and Climate Change	3
MASTER'S THESIS		
CM 300-A	Thesis A	3
CM 300-B	Thesis B	3
MASTER'S PROJECT		
CM 301-A	Master's Project A	3
CM 301-B	Master's Project B	3

CURRICULUM REQUIREMENTS TO FINISH THE DEGREE

THESIS TRACK

CORE COURSES	9
MAJOR COURSES	15
ELECTIVE COURSES	6
MASTER'S THESIS	6

- Pass a Comprehensive Exam
- Master's Thesis
- Evidence of submission of publication in a refereed journal and proof that the journal is peer reviewed

(BOR Res. No. 44, s. 2023; CMO 15 s. 2019, CMO 21 s. 2025, Admin Memo 0015 s. 2026)

TOTAL UNITS: 36

NON-THESIS TRACK

CORE COURSES	9
MAJOR COURSES	21
ELECTIVE COURSES	6
MASTER'S PROJECT	6

- Pass a Comprehensive Exam
- Master's Project
- Evidence of submission of publication in a refereed journal and proof that the journal is peer reviewed

(BOR Res. No. 44, s. 2023; CMO 15 s. 2019, CMO 21 s. 2025, Admin Memo 0015 s. 2026)

TOTAL UNITS: 42

FEES
(EFFECTIVE SY 2025-2026)

PARTICULARS	AMOUNT
Admission Fee (new student):	
- local	₱ 100.00
- foreign	$ 25.00
Tuition Fee Per Unit	₱ 1,000.00
Technology Fee	₱ 3,000.00
Medical-Dental Fee	₱ 100.00
Library Fee	₱ 350.00
ID Card Fee (new student only)	₱ 186.00
Miscellaneous Fee	₱ 100.00
Entrance Fee (new student only)	₱ 100.00
ID Validation Fee (every semester)	₱ 12.00

VISION
Glocally renowned community of learning promoting collaboration, research, innovation, and knowledge sharing beyond traditional landscape.

MISSION
Provide quality life-long education for all through open, distance, and e-learning systems.

GOALS
1. To design and deliver accessible, high-quality degree programs through distance learning, leveraging technology, industry partnerships, and learner support services to meet the evolving needs of students and society.

2. To establish a sustainable continuing education system that fosters professional growth and lifelong learning through accessible, high-quality programs and industry-aligned opportunities.

3. To design and implement flexible and innovative delivery systems tailored to the needs of distance learners, ensuring accessibility, engagement, and effective learning outcomes.

4. To cultivate leadership in open and distance education by advancing expertise, research, and best practices in innovative and inclusive learning methodologies.

5. To ensure the accessibility of instructional packages for all learners through strategic collaboration, institutional partnerships, and innovative distribution mechanisms.

Benguet State University

OPEN UNIVERSITY

MASTER IN COOPERATIVE MANAGEMENT

BOR. Res. No. 44, s. 2023

"Bringing quality and affordable education to your doorsteps."

CONTACT US

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ABOUT THE PROGRAM

PROGRAM DESCRIPTION
This masteral program is to develop versatile students who will be omnipresent managers of cooperative organizations. After finishing the degree, the students are expected to be able to become consultants of cooperative organizations. Likewise, graduates of this degree would not only be for the cooperative sector but would also be potential planners and managers of public and private organizations. In short, the program is to address twofold: in the absence of able cooperative consultants, graduates of this degree are empowered with skills, knowledge, and attitudes to be managers and corporate planners in the private and public sectors.

MODE OF INSTRUCTION
A combination of self-study modules and synchronous sessions at designated learning centers (online) will be provided to participants once a month in a semester. Field activities, assignments, and examinations will supplement this.

COURSE DESCRIPTION

CM 204: METHODS OF RESEARCH IN CO-OPERATIVE MANAGEMENT
This course prepares the students in the Graduate level for research in the academe and in the field. Different research methods used in Cooperative Management are introduced. Quantitative, Qualitative, or Mixed research designs are discussed in detail, with examples in contrived and actual/field settings. Alignment between problem statements and research methodologies (design, sampling, instrumentation and data gathering procedure) are emphasized that will improve the relevance, coverage and quality of the research.

CM 205: RESEARCH PRESENTATION AND PUBLICATION
Statistics and its uses in research are introduced in this course together with various statistical software and applications used in data analysis are presented in the earlier parts of this course. Such is geared towards equipping the students with tools necessary for defense, presentation and publication requirements of their research outputs. As culmination, a form of research is designed as an avenue for the research output presentation and dissemination.

CM 206: CO-OPERATIVE BUSINESS MANAGEMENT AND OPERATIONS
This is a discourse or to discuss the continuous development of cooperatives as business enterprise vis-a-vis the study-cooperative practices as derived from the universally accepted cooperative principles. As a business enterprise, this discusses the two faces of cooperative as social and economic business enterprises of the community people. It shall also discuss the basic statutory cooperative development process on direction-setting, strategic planning and policy-making.

CM 211: ORGANIZATIONAL DYNAMICS IN CO-OPERATIVES
This course is a discourse on how an individual can analyze his own behavior to understand himself in a cooperative setting through management cases that in turn guides a person to understand others. It presents the various theories of human behavior including the Filipino Psychology. Group behavior in an organization is discussed through parallelism of cooperative dynamics along with the various dynamics of interactive processes like teambuilding, leadership, power and politics and conflict management. Further, it involves an analysis on the human behavior that changes the organizational landscape.

CM 221: GOVERNANCE AND ETHICS IN CO-OPERATIVES
This course will provide a discourse focusing on the dynamics of officers, staff, and member-owners in the organizational and functional of a cooperative. Further, it will be a discourse on the governance and ethics of conducting cooperative affairs and business operations among the committees, BOD, staff, and member-owners. It will require students to inject cooperative organizational ethics that will provide the necessary personnel conduct in their study-cooperatives.

CM 231: FINANCIAL MANAGEMENT FOR CO-OPERATIVES
The course will enable students with no accounting background and limited financial management experience to learn the fundamental knowledge on how to read financial statements and reports, assess and analyze financial performance, and use standard financial ratios in the cooperative industry. Students are also equipped on how to use the results of financial analysis and assessment for input in decision-making. The course will also introduce the concept of minimum standards for internal control for financial institutions like cooperative.

CM 241: PROJECT DEVELOPMENT AND MANAGEMENT
This discusses the processes involved in the development of soft and hard projects. It is intended to create management professionals with the capability to identify and formulate project proposals, monitor project implementation, and evaluate implemented projects. Discussion, through management cases on the theoretical distinctions of feasible and viable social enterprise programs and economic enterprise programs of cooperatives, is the focus of discourse in this graduate program.

CM 251: COOPERATIVE MARKETING AND MANAGEMENT
This area of management in the agricultural and cooperative will address the poor marketing as the least in the areas of management. Hence, this course deals with the principles of agricultural marketing, managing the market management, and different cooperative marketing models and scheme vis-à-vis the contemporary marketing practices. Likewise, it includes some discussions on management cases brought by the different models in marketing.

CM 261: DEVELOPMENTAL INTERVENTIONS FOR CO-OPERATIVES
As a bridging course, this is a foundation for the student in the cooperative industry as distinguished from other non-government people's organizations. The historical development of co-operatives, the universally accepted co-operative principles, and the basic duties and obligations of co-operative officers and members.

CM 271: REGULATIONS AND STANDARDIZATION FOR CO-OPERATIVE DEVELOPMENT
As a foundation for students, this is an immersion for students on the regulation of cooperative business operation. This course will discuss regulation tools to develop the organizational affairs and business operation of cooperatives.

CM 281: COOPERATIVE AS BUSINESS STRUCTURE
As foundation for students wanting to take the degree, this is to provide the proper foundation to student on the business operations of the different types of cooperatives. This course will discuss the distinctions of co-operative to others forms and structure of business.

CM 291: COOPERATIVE MANAGEMENT
This course deals with the development and management of cooperatives. It includes history, evolution of principles and practices, programs, problems and property of co-operative societies from the past to the present. The knowledge on the development and operation of co-operatives provides a good preparation in the management of this business model - Co-operatives, taking into consideration the distinct characteristics and uniqueness of the organization.

CM 216: CO-OPERATIVE EDUCATION AND TRAINING METHODS/STRATEGIES
This course shall cover the role of cooperative education and cooperative training programs as planned interventions on cooperative development. It will analyze the different categories of training suited to age groups and strategies used for the conduct of adult learners and laboratory learners in the study-cooperative.

CM 217: INFORMATION TECHNOLOGY IN CO-OPERATIVE MANAGEMENT
This course tackles the information and communication technology concepts in digitizing cooperative operation. Students are to be equipped with developing cooperative systems such as disbursement management systems, collection management systems, membership, and ownership management systems as a way of improving cooperative operation through digitization.

CM 218: ORGANIZATIONAL COMMUNICATION
The course covers discussions on principles, concepts, and application of organizational communication; communicating gender at work; communication and leadership; and resistance at work.

CM 219: RISK REDUCTION, DISASTER MANAGEMENT, AND CLIMATE CHANGE
This course is designed for students to help improve disaster outcomes by assessing, identifying, and reducing the different risk factors involved. Specifically, it aims to provide a broad understanding of disaster risk reduction policy, including prevention, preparedness, rescue, recovery, and reconstruction. It also covers a discussion starting from the preparation phase, hazard assessment, and vulnerability and capacity assessment as well as climate change adaptation (CCA), contingency planning, and community risk management plan.

CM 300-A: THESIS A
Independent research study in consultation with the advisory committee is a must. This course requires the student to write his/her thesis proposal and be able to defend it.

CM 300-B: THESIS B
Independent research study in consultation with the advisory committee is a must. This course requires the student to write, defend, and bind his/her final manuscript.

CM 301-A: MASTER'S PROJECT A
This course intends to enhance and fine-tune his/her project management capabilities by planning a project related to his/her degree program for implementation and evaluation in the succeeding semester. This course enables them to put into practice the management theories and concepts that they learned from their respective degree programs. Under the guidance of their advisers, they prepare a development project proposal/outline based on an overview of all the courses in their degree program. Specifically, they are to identify possible project ideas based on a needs determination process applied to a chosen host organization/community. They must prioritize the project ideas using a set of criteria and choose one with the best comparative advantage.

CM 301-B: MASTER'S PROJECT B
With the guidance of the students' advisers, this course facilitates the implementation, documentation, and reporting of the results of the approved Development Project Proposal/Outline. The implementation starts with organizing the resources to be used, including linkages with the project stakeholders identified in the proposal as partners, co-implementers, and beneficiaries. Implementation is monitored and evaluated with appropriate documentation tools and strategies (both narratives supplemented with video and/or photo documentation). The result of the implementation is presented in a knowledge-sharing session initiated by the OU (or in a virtual presentation, as deemed proper). This serves as his/her oral presentation before his/her Advisory Panel.