Republic of the Philippines
Benguet State University
OPEN UNIVERSITY
2601 La Trinidad, Benguet

BAGONG PILIPINAS

PRIVACY NOTICE:
Pursuant to the Data Privacy Act of 2012 and the BSU Data Policy, Personnel from the Office of the University Registrar, concerned Personnel of the different Colleges of BSU La Trinidad, BSU Buguias Campus, and Bokod Campus are committed to keep with utmost confidentiality, all sensitive personal information collected from applicants. Personal information is collected, accessed, used, and or disclosed on a "need to know basis" and only as reasonably required. Confidential information either within or outside the University will not be communicated, except to persons authorized to receive such information. Authorized hardware, software, or other authorize equipment shall be used only in accessing, processing, and transmitting such personal information. Read more on BSU Data Privacy Notice: https://bsu.edu.ph/dpa/data-privacy-notice-for-students/

APPLICATION FOR ADMISSION FORM

2x2 ID picture with plain white background and name tag

REQUIREMENTS

For initial evaluation:

1. Two (2) copies of duly accomplished Application for Admission Form *(BSU-OU Form 1).*
2. Two (2) copies of Recommendation Form *(BSU-OU Form 2)* from your former professor/supervisor.
3. Two (2) copies of Permit to Study *(BSU-OU Form 3)* from the head of your agency if employed.
4. Two (2) photocopies of Certified True Copy of your Official Transcript of Records/ Transcript of Records in English from each institution previously attended.
5. Admission Fee of P100.00 for local students and $25 for international (foreign) nationals *(non-refundable)*
6. Two (2) copies of an essay of about 300 words indicating your purpose for applying to the distance education program and your plans after completing the degree.
7. Four (4) latest identical 2x2 ID picture with plain white background and name tag.

ADMISSION REQUEST:

1. Degree Sought:
   - ☐ Master in Community Development (MCD)
   - ☐ Master in Community Health Development (MCHD)
   - ☐ Master in Cooperative Management (MCM)
   - ☐ Master in Development Communication (MDC)
   - ☐ Master in Human Resource Management (MHRM)
   - ☐ Master in Alternative Learning System (MALS)
   - ☐ Master in Urban Management (MUM)
   - ☐ Master of Arts in Home Economics (MAHE)
2. Semester for which admission is sought:
   ☐ First ☐ Second Semester, School Year: 20__ to 20__
3. State how your studies will be financed: _____
4. Preferred mode of Learning: ☐ Blended ☐ Online

PERSONAL DATA:

1. Name: _____
   Family Name *First Name* *Middle Name*
2. Mailing Address: _____
   Number *Street* *City/Town Province* *Zip Code*
   _____
   E-mail Address *Mobile No.*
3. Place of Birth: _____
4. Date of Birth: _____
5. Citizenship: _____
6. Gender: ☐ Female ☐ Male
7. Civil Status: ☐ Single ☐ Married ☐ Widow ☐ Divorced
8. Highest Degree Completed: ☐ Bachelor's Degree: _____
   ☐ Graduate Studies: _____
9. Currently enrolled in other school for MA/MS: ☐ YES ☐ NO; if yes degree course: _____
10. Present Occupation: _____ No. of Years Employed: _____
11. Name of Present Employer (Institution/Company): _____
12. Address of Present Employer: _____

ACADEMIC BACKGROUND (Please use additional sheets if necessary. Those applying for Certificate and Short Courses need not fill up items 2 to 5)

1. List of schools you attended starting with the most recent

Name and Address of School	Degree/ Major Field	Year Completed
College:		
High School:		
Elementary:		

2. List of researches you conducted and published apart from your thesis

Title of Article	Title of Publication	Year Published

3. List of seminars/conferences that you attended in the last five years.

Title of Seminars/Conferences	Place	Year

4. List your membership in honor, professional and/or civic organizations.

Name of Organization	Role	Year

5. List of scholarship, honors, prizes and awards you received.

Title of Seminars/Conferences	Place	Year

ATTESTATION AND CONSENT

"I affirm that I have read and understood all the instructions contained in this form and that the information supplied are true, complete, and accurate. I promise to abide by the rules and regulations of the admission process of Benguet State University. I am aware that any information I have concealed, falsely given and/or withheld is enough basis for the invalidation/cancellation of my request. I have understood the Data privacy Notice above and freely give my consent to the legitimate use of my personal data by the University. In line with this, I freely and voluntarily give permission to the University to include my name and necessary information in the posting of result of my request. Further, that in case it becomes urgently necessary, my submission via online using my personal email address shall serve as my signature."

_____ _____
Signature of Student *Date*

(To be filled by the Open University)

☐ Approved ☐ Denied

☐ Probationary

☐ Regular

Computed GWA:

Reasons why admission is probationary:
____GWA less than 2.00
____Average rating from former professors is less than 50%
____Previous degree not related to degree applied for
____GWA in English courses less than 2.00 (Foreign)

Checked by:

_____
BSU-OU Staff

Approved by:

SAMUEL S. POLIDEN, Ph.D.
BSU-OU Director